

Adam Bradstreet
Code Enforcement Officer
abradstreet@winslow-me.gov



TOWN OF WINSLOW, MAINE
114 Benton Ave, Winslow ME 04901
Tel: 207-2776 Ext. 5207

**APPLICATION FOR VARIANCE OR APPEAL TO
ZONING BOARD OF APPEALS**

MAP _____ LOT _____ APPLICATION DATE: _____

FILING FEE: (Min) \$ 50.00
RECEIPT # _____

Name of Appellant: _____

Mailing Address: _____

Phone: _____

Name of Owner: _____ Phone: _____

The undersigned requests that the Board of Appeals consider one of the following:

1. **An Administrative Appeal.** Relief from the decision, or lack of the Code Enforcement Officer or Planning Board in regard to an application for a permit. The undersigned believes that: (check one)

_____ an error was made in the denial of the permit
_____ the denial of the permit was based on a misinterpretation of the ordinance
_____ there has been a failure to approve or deny the permit within thirty (30) days
as per Section 12-13 Winslow Zoning Ordinance
_____ Other _____

Please explain in more detail the facts surrounding this appeal
(Please attach a separate piece of paper). You should be as specific as possible so the Board
of Appeals can give full consideration to your case.

2. **A Variance.**
 - a. Nature of Variance: Describe generally the nature of the variance: _____

In addition, a sketch plan of the property must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, and any natural topographic peculiarities of the lot in question.

b. Justification of Variance: In order for a variance to be granted, the appellant must demonstrate to the Board of Appeals that the strict application of the terms of the zoning ordinance would cause undue hardship. There are four (4) criteria which must be met before the Board of Appeals can find that a hardship exists. Please explain how your situation meets each of these criteria listed below:

1. The land in question cannot yield a reasonable return unless the variance is granted. _____

2. The need for a variance is due to the unique circumstances of the property and not the general conditions in the neighborhood. _____

3. The granting of a variance will not alter the essential character of the locality. _____

4. The hardship is not the result of action taken by the appellant or a prior owner. _____

I certify that the information contained in this application and its' supplement is true and correct.

Date

Appellant

Note to Appellant: This form should be returned to the Office of Code Enforcement. You will be notified by mail of the date a hearing will take place concerning your appeal.