



**HALEY WARD**  
ENGINEERING | ENVIRONMENTAL | SURVEYING

**To:** Erica LaCroix, MPA

**From:** Haley Ward, Inc.

**Re:** Town of Winslow Municipal Facility Complex – Engineering Study and Design

**Date:** October 4, 2022

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Questions for the Town of Winslow:

1. Under “Submittal and Requested Information” Section D: “Consultant shall provide an energy consumption estimate for the proposed facility at start up and at the ten (10) year mark.” To provide this estimate requires additional information, including an estimated square footage of the facility. Is this task a part of the scope of work once the project is awarded? **Part of scope once project is awarded.**
2. Are there any site plans from when the existing Public Works facility was built and/or permitted that they can provide? **We have a full size set of plans for the Public Works facility as well as the drawing in the Army Corps permit. Nothing that can be easily emailed but they will be made available for in-person viewing.**
3. Does the Town have equipment and personnel available to dig test pits at the public works facility for soil investigation? **Yes with adequate lead time provided.**
4. The request for proposal indicates that the top ranked firms may be interviewed. What are the evaluation criteria in establishing the top ranked firms?  
**The top firm will be selected on the basis of qualifications, completion of the three task proposals and overall project cost. Referrals will also be considered if provided.**

Has there been any work completed on the site, or for the existing municipal facilities, including: programing, building facilities evaluations, site evaluation, environmental assessments, or concept designs? if so, are copies available?

